

A Neighbourhood Plan for Egerton

Egerton Neighbourhood Plan Steering Group

Minutes of 5th meeting held Monday March 29th 2017, Committee Room, Egerton Village Hall

Present: Peter Rawlinson (chair), Chris Burgess, Elaine Graham, Graham Howland, Ian Mella, Melanie Rawlinson

Apologies: Richard King, Ambrose Oliver, Jane Carr, Lois Tilden

1. The minutes of the 6th march meeting were approved without amendment
2. Peter Rawlinson said he had asked Richard King to attend the meeting but he was unable to due to a previous appointment
3. Action Points from the meeting:
 - (i) Peter Rawlinson agreed to send out the additional material (map/statement/qualifying body) requested by Ashford Borough Council (ABC) to supplement the request for a Neighbourhood Plan
 - (ii) PR agreed to approach fellow members of EPC to co-opt more Parish Councillors onto the project
 - (iii) PR agreed to take up the offer from ABC of a representative to work with the steering group to guide the process and to build a shared understanding of WNTBD.
 - (iv) PR explained that he had received more useful documentation from Martin Newman, chair of Pluckley's Neighbourhood Plan. The Steering Group agreed that the Pluckley template would be a good one for Egerton to follow
 - (v) Timetable for completed plan: was agreed that this would always be referred to as the "planned " timetable in case of any unavoidable delays
 - (vi) Treasury: Costs were incurred for the publication of the Neighbourhood Plan Newsletter (under the Egerton Update banner) and also for its distribution in the village. These costs do not exceed £300 and the invoices have been forwarded to the Parish Clerk for payment
 - (vii) Feedback from the Parish Assembly: All agreed this generally worked well for the Neighbourhood Plan desk. Lots of interest – particularly around ABC's Draft Planning proposals for the village. All agreed the next Egerton update should feature ABC's Draft Plan plus the planned timetable and vision for the steering group so that everyone remains informed. MR to do.
 - (viii) Organisation: The committee discussed that it may have to divide into smaller working groups focussing on particular areas of the Plan to work most effectively. Initial thoughts focussed around getting a better understanding of the current documentation that governs current planning in the Parish. This would include ABC's Draft Plan for 2030, The Ashford and Tenterden Country Planning Policy, The Parish Plan and the Design Statement). Also to gain a better understanding of the

Parish Boundary and parts of the Parish that could form part of a Neighbourhood Plan, plus also an understanding of the scenic views/areas that need to be protected.

- (ix) 10 Volunteers came forward at the Parish Assembly to help the Steering Group. There was a good mix of skills and all have been informed that the steering group will be in touch in due course

Next steps

- Richard King to join next meeting if possible (PR)
- Meeting with ABC representative to be arranged
- Tasks/smaller working groups to be identified

Meeting closed 9.15pm

Next Meeting April 12, 7.30pm Village Hall Committee Room